



# WOLVERHAMPTON GRAMMAR SCHOOL

## Wolverhampton Grammar School Emergency Appeal Fund\* Giving Form

Please complete and return to the Development Office  
Wolverhampton Grammar School, Compton Road, Wolverhampton WV3 9RB

### Donor's Details

Title \_\_\_\_\_ First name \_\_\_\_\_ Surname \_\_\_\_\_

Full home address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

Connection to Wolverhampton Grammar School  Class of/Year left: (Old Wulfrunians only) \_\_\_\_\_

### I wish to make a single donation of:

£100  £250  £500  £1,000  £5,000  Other

One Term's Fees (2020/21 - £4,668)  One Year's Fees \*\* (£14,004)

Please complete Payment Information section overleaf.

### I wish to make a regular donation of:

£  monthly/quarterly/annually (please delete as necessary).

Starting  (Please allow 30 days from date gift made to allow for your Standing Order/Direct Debit to be processed)

Ending  OR Until further notice

Please complete Payment Information section overleaf.

### Recognition

I would prefer my gift:

to be recorded in the following manner

to remain anonymous

### I wish to Gift Aid my donation(s)

If you are a UK tax payer and satisfy the required criteria, please complete the Gift Aid Declaration, downloadable from [www.wgs.org.uk/appeal](http://www.wgs.org.uk/appeal) and return together with this form.

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Please now complete details overleaf.

\* The Emergency Appeal Fund forms part of Wolverhampton Grammar School Independence Appeals Fund. Registered Charity Number: 507487.  
Wolverhampton Grammar School is a company limited by guarantee. Registered Charity Number: 1125268; Company Number: 6610261

\*\* 2020/21 fees have been held at 2019/20 level



**Payment information**

Please choose from one of the payment options below:

**Online**  
Please go to [www.wgs.org.uk/appeal](http://www.wgs.org.uk/appeal) where you can make a single donation.

**Electronic Bank Transfer**

Please pay:  
Wolverhampton Grammar School Emergency Appeal Fund  
Sort Code: 23 - 85 - 85  
Account Number: 02319035

To help us identify your gift, please include your full name in the Reference box provided when making your electronic payment.

**Cheque/CAF voucher** - please make payable to 'Wolverhampton Grammar School Emergency Appeal Fund' and return together with this form.

**Credit/Debit card**    **Visa**     **Mastercard**     **Maestro**     **Solo**     **Delta**

Card Number  Expiry Date  /

Start Date (Switch/Maestro)  /     Issue Number (Switch/Maestro)

**Standing Order** - please instruct your bank with the following Wolverhampton Grammar School account details:

Allied Irish Bank, Birmingham Office  
61 Temple Row, Birmingham  
B2 5LT

Sort Code: 23 - 85 - 85  
Account Number: 02319035  
Account Name: Wolverhampton Grammar School Emergency Appeal Fund

**Direct Debit** - please complete the Direct Debit Instruction, downloadable from [www.wgs.org.uk/appeal](http://www.wgs.org.uk/appeal) and return together with this form.

**Matched Giving**

My employer runs a matched giving scheme. I have approached them to match my donation to the Emergency Appeal Fund.

Name of Employer \_\_\_\_\_

Name of Matched Giving Scheme \_\_\_\_\_

Matched Giving ratio \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Email \_\_\_\_\_

Contact Telephone Number \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_



Boost your donation by 25p for every £1 you donate.

Gift Aid is reclaimed by Wolverhampton Grammar School from the tax you pay for the current tax year.

In order to Gift Aid your donation, please complete the applicable box below:

**For Bursary Fund and Emergency Appeal Fund donations:**

I wish to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future, or have made in the past four years, to Wolverhampton Grammar School Independence Appeals Fund\*

**For donations to capital or other projects:**

I wish to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future, or have made in the past four years, to Wolverhampton Grammar School Ltd.

**Donor's Details**

Please complete the details below:

Title \_\_\_\_\_ First name \_\_\_\_\_ Surname \_\_\_\_\_

Full home address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay any difference.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please notify Wolverhampton Grammar School if you:**

- Wish to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and wish to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

\*The Bursary Fund and Emergency Appeal Fund form part of Wolverhampton Grammar School Independence Appeals Fund. Registered Charity Number: 507487. Wolverhampton Grammar School is a company limited by guarantee. Registered Charity Number: 1125268; Company Number: 6610261

THANK YOU FOR **YOUR SUPPORT** *giftaid it*



# WOLVERHAMPTON GRAMMAR SCHOOL

## Direct Debit Instruction

Instruction to your Bank or Building Society to pay by Direct Debit

Please complete the form using a ball point pen and return to:

Mr S Cohen  
Finance Manager  
Wolverhampton Grammar School Ltd  
Compton Road  
Wolverhampton  
WV3 9RB

### For Official Use Only

This is not part of the instruction to your Bank or Building Society. Payment will be collected on the first day of each month.

Service User Number

Reference Number

School  IAF  EAF



### Instruction to your Bank or Building Society

Please pay Wolverhampton Grammar School Ltd Direct Debits from the account detailed in this instruction, subject to safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Wolverhampton Grammar School Ltd and, if so, details will be passed electronically to my Bank or Building Society.

### Account Details

Name of Account Holder(s)  -

To the Manager of (Bank/Building Society) \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Bank Sort Code  -  -

Bank or Building Society Account Number

Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

**IMPORTANT:** Banks and Building Societies may not accept Direct Debit instructions for some types of account.

Please retain the Direct Debit Guarantee below



### The Direct Debit Guarantee



- This Guarantee is offered by all banks and buildings societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Wolverhampton Grammar School Ltd will notify you five working days in advance of your account being debited or as otherwise agreed. If you request Wolverhampton Grammar School Ltd to collect payment, confirmation of amount will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Wolverhampton Grammar School Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund that you are not entitled to, you must pay it back when Wolverhampton Grammar School Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify Wolverhampton Grammar School Ltd.