

Job description	
Teacher of Mathematics	
Summary of the role:	Teachers at Wolverhampton Grammar School operate primarily in and around the classroom, but are expected in addition to contribute to the routine and extra-curricular life of the school, and to undertake pastoral work as tutors. The role of a teacher encompasses many areas and the following are minimum expectations:
Subject Teaching	<ul style="list-style-type: none"> • to teach and prepare lessons effectively; • to work within the departmental framework as a member of the departmental team, contributing to meetings and departmental activities; • to share the necessary administration and preparation in support of the work of the department; • to support and encourage colleagues; • to set and mark homework regularly; • to attend Parents' Evenings to discuss pupils' academic progress and future targets; • to complete mark lists, grades, school reports routinely and occasional special reports on pupils they teach; • to assist in the promotion of the school by helping to invigilate and/or mark the entrance examination and by making positive contributions to the open day and other marketing activities.
Life of the School	<ul style="list-style-type: none"> • to undertake whole school supervisory duties as directed by the Deputy Head; • to make positive contributions to the extra-curricular life of the school, either as a sports coach, running an extra-curricular activity, in the musical or dramatic life of the school or in other ways; • to take responsibility for the welfare and safety of pupils in their charge, having regard for the school's Child Protection, Health/Safety and other policies.
Pastoral and Tutorial care	<ul style="list-style-type: none"> • to be responsible for the general welfare of pupils in their tutor groups and to be the first point of contact for pupils needing help; • to encourage high standards of behaviour, appearance, attendance, punctuality and work; referring persistent difficulties to the Head of Year; • to complete registration (a legal requirement) – noting absences and lateness; • to perform efficiently the routine tasks of a form tutor.
The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.	

Person Specification

Teacher of Mathematics

	Essential	Desirable	Method of assessment
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	<ul style="list-style-type: none"> • Qualified teacher status • Good honours degree • Good A level qualifications 	<ul style="list-style-type: none"> • Evidence of formal in-service training 	<ul style="list-style-type: none"> • Production of the Applicant's certificates • Discussion at interview • Independent verification of qualifications
Experience	<ul style="list-style-type: none"> • Teach and support students across all abilities and giving confidence to weaker students • Experience of whole school and / or department initiatives 	<ul style="list-style-type: none"> • Teaching experience in an independent school with a proven track record of success 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
Skills	<ul style="list-style-type: none"> • An ability to differentiate teaching to meet all needs and to stretch the most able • The ability to motivate and inspire pupils • Strong ability to communicate orally and in writing • Empathy when working with others • Maths competency • Ability to use variety of teaching methods 	<ul style="list-style-type: none"> • Strong organisational skills 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references

Knowledge	<ul style="list-style-type: none"> • Knowledge of A level/GCSE Maths specification 		<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
Personal competencies and qualities	<ul style="list-style-type: none"> • Passionate about teaching and learning • Ability to display warmth, care and sensitivity in dealing with children and young people • A positive attitude to using authority and maintaining discipline • A willing team player who works productively • Ability to prioritise • A willingness to work with parents and carers to ensure positive outcomes • Willingness to be involved in the wider life of school 		<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
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