

Job description: Classroom Teacher of Music – Key Stage 2/3

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of the role:	Teachers at Wolverhampton Grammar School operate primarily in and around the classroom, but are expected in addition to contribute to the routine and extra-curricular life of the school, and to undertake pastoral work as tutors. The role of a teacher encompasses many areas and the following are minimum expectations:
Contract/Hours of Work:	
Pay Grade:	Commensurate on experience.
Line Manager	Director of Music
Main duties and responsibilities:	<p>Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.</p> <ul style="list-style-type: none">• to teach and prepare lessons effectively;• to work within the departmental framework as a member of the departmental team, contributing to meetings and departmental activities;• to support ensemble activities within the department, taking responsibility for a share, as with all colleagues ensuring they are properly prepared for events and concerts;• to share the necessary administration and preparation in support of the work of the department;• to support and encourage colleagues;• to set and mark homework regularly;• to attend Parents' Evenings to discuss pupils' academic progress and future targets;• to complete mark lists, grades, school reports routinely and occasional special reports on pupils they teach;• to assist in the promotion of the school by helping to invigilate and/or mark the entrance examination and by making positive contributions to the open day and other marketing activities.
Life of the School:	<ul style="list-style-type: none">• to undertake whole school supervisory duties as directed by the Deputy Head;• to make positive contributions to the extra-curricular life of the school, either as a sports coach, running an extra-curricular activity, in the musical or dramatic life of the school or in other ways;• to take responsibility for the welfare and safety of pupils in their charge, having regard for the school's Child Protection, Health/Safety and other policies.

Pastoral And Tutorial Care:	<ul style="list-style-type: none">• to be responsible for the general welfare of pupils in their tutor groups and to be the first point of contact for pupils needing help;• to encourage high standards of behaviour, appearance, attendance, punctuality and work; referring persistent difficulties to the Head of Year;• to complete registration (a legal requirement) – noting absences and lateness;• to perform efficiently the routine tasks of a form tutor.
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You may also be required to undertake such other comparable duties as the Head requires from time to time.

Person Specification

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	Essential	Desirable	Method of assessment
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	<p><i>The professional, technical or academic qualifications that the Applicant must have to undertake the role or the training that they must have received</i></p> <ul style="list-style-type: none"> • Qualified teacher status • Good honours degree • Good A level qualifications • Good keyboard skills 	<p><i>The professional, technical or academic qualifications that the Applicant would ideally have to undertake the role or the training that they should ideally have received</i></p> <ul style="list-style-type: none"> • Evidence of formal in-service training • Ability to play an instrument at a high level 	<ul style="list-style-type: none"> • Production of the Applicant's certificates • Discussion at interview • Independent verification of qualifications
Experience	<p><i>The categories of work or organisations, types of achievements and activities that would be likely to predict success in the role</i></p> <ul style="list-style-type: none"> • Teaching and supporting students across all abilities and giving confidence to weaker students • Experience of whole school and / or department initiatives • Experience of teaching Key Stage 2/3 	<p><i>The categories of work or organisations, types of achievements and activities that would be likely to contribute to success in the role</i></p> <ul style="list-style-type: none"> • Teaching experience with a proven track record of success 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
Skills	<p><i>The skills required by the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • The ability to differentiate teaching to meet all needs and to stretch the most able • The ability to motivate and inspire pupils • Strong ability to communicate orally 	<p><i>The skills that would enable the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • Strong organisational skills 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references

	<p>and in writing</p> <ul style="list-style-type: none"> • Empathy when working with others • IT competency • Ability to use variety of teaching methods 		
Knowledge	<p><i>The knowledge required by the Applicant to perform effectively in the role</i></p>	<p><i>The knowledge that would enable the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • Knowledge of A level / GCSE Music specification 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
Personal competencies and qualities	<p><i>The personal qualities that the Applicant requires to perform effectively in the role and to ensure that the Applicant safeguards and promotes the welfare of children and young people</i></p> <ul style="list-style-type: none"> • motivation to work with children and young people • ability to form and maintain appropriate relationships and personal boundaries with children and young people • emotional resilience in working with challenging behaviours • positive attitude to use of authority and maintaining discipline • Passionate about teaching and learning • Ability to display warmth, care and sensitivity in dealing with children and young people • A positive attitude to authority and maintaining discipline • A willing team player who works productively • Ability to prioritise 	<p><i>The personal qualities that would assist the Applicant to perform effectively in the role</i></p>	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references

