

Job description: Junior School Teacher – Maternity cover

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of the role:	To act as a form tutor and to be willing to teach across all year groups within the Junior School
Line management responsibility for	N/A
Main duties and responsibilities:	<p>Teaching and Learning</p> <ul style="list-style-type: none">• Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.• Planning and preparing lessons appropriate to the educational needs of the children• Teaching classes as assigned by the Head• Conducting assessments, marking and recording pupil progress• Reporting pupil progress to parents• Communicating and consulting with parents• Undertaking all duties as are reasonably assigned by the School• Covering for absent colleagues as requested• Taking a full part in the School's extra-curricular programme <p>Safeguarding</p> <ul style="list-style-type: none">• To be aware of the signs of potential abuse• To report any child protection concerns to the Head or Deputy Head, the School's Designated Safeguarding Officer• To share the School's commitment to provide a safe and secure community for all our children <p>Pastoral Care</p> <ul style="list-style-type: none">• Maintaining and strengthening the strong pastoral ethos and sense of community within the Junior School• An over-riding commitment to the welfare and well-being of each pupil
Line management duties and responsibilities	Your line managers will be the Head of the Junior School

Person Specification

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	Essential	Desirable	Method of assessment
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	<ul style="list-style-type: none"> • A good honours degree or equivalent • A relevant teaching qualification (e.g. PGCE) 	<ul style="list-style-type: none"> • A relevant post-graduate qualification 	<ul style="list-style-type: none"> • Application Form • Original qualifications
Skills	<ul style="list-style-type: none"> • The capacity to inspire pupils of all abilities and enhance pupil learning • The ability to deliver the curriculum in an imaginative and exciting way • Excellent communication and interpersonal skills • High levels of literacy and attention to detail • Ability to use initiative • Empathy for pupils, parents, staff and the community • The ability to meet deadlines 		
Experience	<ul style="list-style-type: none"> • Experience in at least one age group within KS2 		<ul style="list-style-type: none"> • Application Form • Interview • References

<p>Personal competencies and qualities</p>	<ul style="list-style-type: none"> • A wholly professional attitude, in keeping with Teachers' Standards, to include: • Commitment to high standards and achievement • Commitment to school life and events • Support for school aims and policies • Dependability, honesty and integrity • Socially at ease with people from a wide range of backgrounds • A good listener and team player • A good sense of humour 		<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
<p>Safeguarding</p>	<ul style="list-style-type: none"> • Understand their role in the context of safeguarding children, young people and vulnerable adults • Ability to form and maintain appropriate relationships and personal boundaries with children and young people 		<ul style="list-style-type: none"> • Application Form • Interview • Professional References • Successful DBS Clearance